



SuperiorReview

consulting ■ e-discovery ■ compliance



value proposition

- SuperiorReview offers Tier 1 early data assessment tools to help you and your outside counsel control the costs associated with discovery. Our teams are experienced and certified in the use of **data analytics** and **Technology Assisted Review (TAR)** to enhance efficiency and reduce costs throughout the review. Additionally, our consultants assist in developing proactive litigation management strategies to maximize the return on your discovery investments.
- With offices throughout the United States, SuperiorReview has broad experience and a long track record of success with complex, data-intensive, multi-jurisdictional litigation.
- For nearly ten years, SuperiorReview has been a preferred service provider for many of the nation's largest, most high-profile corporations, and has assisted corporate and defense counsel with hundreds of discovery projects.
- Our consultants are skilled in managing the complex interactions between outside counsel, in-house counsel, corporate stakeholders, and our own technical teams. This frees you to leverage the skills of your litigators more effectively, while promoting consistency, improving accountability, and reducing costs.

SuperiorReview is a Certified Minority Business Enterprise.

effective solutions

Whether you're working on a large-scale review project or a proactive discovery management initiative, SuperiorReview can help you develop and implement a realistic project plan which controls costs and achieves your desired outcomes.

- Strategic Planning
- Consulting
- Early Data Assessment
- Analytics
- Review Management
- In-Language Reviews
- Foreign Site Reviews
- Staffing & Placement
- Internal Investigations
- M&A Second Request

Stakeholders from Technology, Leadership, and other key teams assist in identifying data sources, preparing budget estimates, and defining expectations.



Outside Counsel is free to focus on facts of the case, develop an effective defense, and investigate the content of the document population.



In-House Counsel assesses the scope and impact of the matter and sets processing priorities and goals to be achieved by the discovery and technology teams.



SuperiorReview provides Managed Review services, working with outside and in-house counsel as well as the internal litigation support staff to gain control of data and processes.

Our services

Strategic Planning

Appropriate planning is critical to any discovery effort - priorities and goals must be well defined, resources must be allocated appropriately, and reliable reporting mechanisms must be implemented in order to ensure accountability and avoid negative outcomes.

SuperiorReview provides expert assistance in strategic litigation preparedness planning:

- Data Retention Policies
- Litigation Hold Management
- Data Mapping
- Collection Strategies

Consulting

SuperiorReview provides tailored consulting services to help you plan and execute an effective, affordable discovery management program.

Data Map Development

Working with your legal and technology departments to identify critical data sources and create a living inventory of locations, data types, associated hardware and software, accessibility, and ownership, we create a data map which then serves as a primary reference for data collection and discovery strategies.

Data Retention Policies

Our consultants will interview department leaders and other critical personnel to learn how data is typically created, stored, and destroyed. Using this information, we will work with you to define and implement an appropriate data retention program and ensure that it is well-documented and consistently applied.

Legacy Data Management and Analysis

As part of the data retention program, our consultants will examine legacy data and provide recommendations regarding its disposition. When necessary, we convert the data to an updated, usable format such as searchable PDF or TIFF.

Data Reduction Strategies

SuperiorReview consultants can assist you in developing defensible strategies for filtering and culling your data population to eliminate immaterial files and safely reduce the volume of documents to be processed, hosted, and reviewed.

Strategic Planning

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proven processes

Re-purposing Case Data

For on-going, multi-jurisdictional litigation, our data experts can help you re-purpose previously-reviewed data to meet current discovery requirements, saving you time and money.

Early Data Assessment

Our consultants use best-of-breed assessment software to show you the actual size of mailboxes, archives, and other compressed file types, and create an inventory database of documents and e-mails. Detailed reports can then be used for data filtering, meet-and-confer preparation, and budget forecasting. Counsel can set culling rules to reduce the size of the data population before processing, and stakeholders are able to make informed, proactive discovery management decisions.

Analytics

SuperiorReview is broadly skilled in the use of sophisticated data analytics technologies to promote focused, cost-effective review. Using tried-and-true workflows, we integrate concept searching, categorization, clustering, and other related techniques into the review process to gain efficiency and work product quality.

Review Management

Our teams provide full-service review planning and project management, or a subset of services tailored to augment your own available resources. Our level of involvement will be determined entirely by your requirements and goals, and we easily scale our activities to complement your efforts as they evolve.

In-language Reviews

For complex litigation in the global arena, SuperiorReview can assist with in-language review services and on-site review projects. We have handled review projects in Spanish, Portuguese, Arabic, and Mandarin Chinese, and we contract native speakers within our network of licensed, qualified attorneys to assist with document review projects in virtually any language.

Foreign Site Reviews

As needed, we can train and deploy review teams to manage projects in virtually any location in the United States or abroad.

Shell

HCA

Royal Bank of Canada

El Paso Energy

Halliburton

Walmart

Transocean / Sutherland

Calpine Energy

Amazon.com

SallieMae/Navient

satisfied clients

specializations

Staffing & Placement

When the scope of a discovery project exceeds the capabilities of your internal resources, SuperiorReview can assist your existing legal staff with highly trained, experienced contract reviewers for document review, research, and case preparation. As needed, we can also identify and vet experienced knowledge leaders for placement in non-standard or specialized roles.

Investigations & Compliance

After a decade of high-profile financial scandals, consumers, employees, regulators, and the media have all become hyper-sensitive to corporate malfeasance. The mere suggestion of impropriety can quickly result in an investigation, and both the scope and frequency of regulatory activity have expanded.

SuperiorReview assists with investigations and compliance assessment initiatives by

- designing search criteria to locate information pertinent to the investigation
- using conceptual analytics to locate sources of information more completely and efficiently
- managing custodian interviews

- identifying changes in legislation that require new legal hold, data management, and compliance requirements
- determining areas of non-compliance and assisting with remediation

M&A Second Request

Preparatory to most high-value mergers and acquisitions, the U.S. Department of Justice and/or Federal Trade Commission will undertake a review of the parties' financial and operational documents to ensure that the proposed transaction will not create an unfair trade advantage.

If the reviewing agency has questions or concerns after its initial assessment, it may request the production of supplemental documents called a "second request."

Second request reviews typically occur on an extremely compressed timeline - often just sixty days - and generally require specialized strategic awareness and customized review workflows.

Our scalable teams and expert use of analytic technologies afford us the agility and accuracy that M&A second requests require. Further, our experience with complex, multi-party matters has taught us the value of transparency and accountability - critical elements in the M&A review process.

"Thank you guys SO much for your help with this project. As usual, your teams have really gone above and beyond for us."

"Please, don't ever stop doing what you do - it has been and continues to be a pleasure to work with such a professional, talented organization!"

"Your teams truly exceeded every expectation, and your help allowed us to stay focused on the litigation. This victory belongs to all of us!"

Case study

the issue

A Fortune 100 company with numerous national and international divisions faced a review project involving more than 750,000 documents, with only four weeks in which to complete their analysis.

Complexity was multiplied by the fact that a significant portion of the documents were spreadsheets, which required extensive examination via true native review.

the solution

Prior to review, project managers utilized the dynamic clustering features in the selected review platform to group each custodian's data according to prevailing concepts. By combining clusters with the initial search criteria, managers generated batch assignments comprised of conceptually similar documents. Assignments were then monitored in real time.

Review managers further shaped the review process by using conceptual searching to identify documents of particular importance and relevance.

the outcome

As a result of the review managers' strategic use of conceptual analytics and workflow management, document decisions per hour increased by approximately 42 percent. The document review project was completed on time and under budget.



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SuperiorReview is Certified as a Minority Business Enterprise by the National Minority Supplier Development Council (NAICS Code 518210 and 541611.) SuperiorReview is also a member of the Southwest Minority Supplier Development Council, Houston Minority Supplier Development Council, and the Chicago Minority Supplier Development Council.